



ENERGY
INFRASTRUCTURE
MINING & METALS
NUCLEAR, SECURITY
& ENVIRONMENTAL



Bechtel Supplier Portal Login Instructions

October 2022-December 2022





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Submit a change request to your Bechtel Buyer about an active Award; respond to a change notice from Bechtel; and submit a Daily Report.

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1.0 | How to Access Your Company Profile



1.1 How to Access Your Active Profile

As of October 16, 2022 (EST), there will be two different options for Login Type. The first option, “Legacy” will be deprecated at the end of 2022. It is recommended that users begin using the second option: “New/Azure BPA.” If you are using the “Legacy” option: for instructions, please refer to the [Bechtel Supplier Portal User Guide](#), which you can find on the [Supplier Resources Page](#).



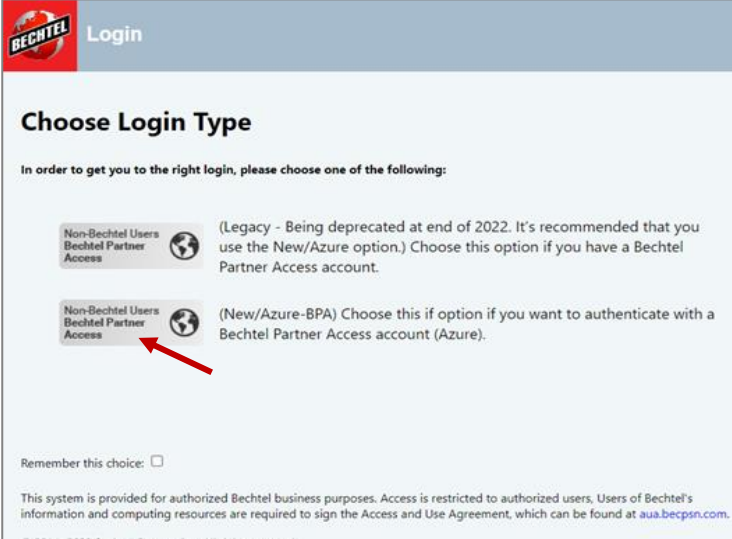
USEFUL LINKS

- [Register](#)
- [Log In](#)
- [Contact Us](#)
- [Resources/Instructions](#)

BEFORE YOU BEGIN

Bechtel uses Oracle EBS for supplier registration, communication and negotiations (RFI, RFQ and/or Auctions). Please make note of the following important information.

- If you registered after March 20th 2017 and have received a Bechtel Partner Access User Account, please use the [“Log In” link](#).
- If you have not previously registered with us, please review this page and then [“Register”](#) your company.
- If your registration is the result of an Invite, please respond to your Bechtel contact to confirm that you have completed the process.
- For more information and instructions on using the new Supplier Portal please visit the [Supplier Resources page](#)



Choose Login Type

In order to get you to the right login, please choose one of the following:

- Non-Bechtel Users Bechtel Partner Access (Legacy - Being deprecated at end of 2022. It's recommended that you use the New/Azure option.) Choose this option if you have a Bechtel Partner Access account.
- Non-Bechtel Users Bechtel Partner Access (New/Azure-BPA) Choose this if option if you want to authenticate with a Bechtel Partner Access account (Azure).

Remember this choice:

This system is provided for authorized Bechtel business purposes. Access is restricted to authorized users. Users of Bechtel's information and computing resources are required to sign the Access and Use Agreement, which can be found at [aua.becpsn.com](#).

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STEP 1: Go to www.bechtel.com/suppliers and click on “Log In” under “USEFUL LINKS”

STEP 2: Choose your Login Type. click “New/Azure-BPA”.

Note: You can also access the portal at <https://supplier.becpsn.com/>
For any questions or concerns please contact procweb@bechtel.com



2.0 | Logging in via Azure



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2.1 First Time Logging in Through Azure

If you are logging into your Bechtel iSupplier portal user account **with Azure for the first time**, please note you **must recreate your password.**

Once you have logged in using Azure for the first time, you can reset your password at any time, if needed, by following steps 1-7.

BECHTEL Login

Choose Login Type

In order to get you to the right login, please choose one of the following:

- Non-Bchtel Users Bechtel Partner Access (Legacy - Being deprecated at end of 2022. It's recommended that you use the New/Azure option.) Choose this option if you have a Bechtel Partner Access account.
- Non-Bchtel Users Bechtel Partner Access (New/Azure-BPA) Choose this if option if you want to authenticate with a Bechtel Partner Access account (Azure).

Remember this choice:

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STEP 1: When choosing the Login Type, click on the “**New/Azure-BPA**” option

BECHTEL Bechtel Login

Bechtel Partner Access. Sign in with your user name or email or pid

User Name or Email or PID

Password

Forgot your password or first time login?

Sign in

STEP 2: To set your new password, click on “**Forgot your password or first time login?**”

BECHTEL Bechtel Login

Sign in name

Continue

STEP 3: Enter the email address associated to your account and click the “**Continue**” button.

Note: For any questions or concerns please contact procweb@bechtel.com



2.1 First Time Logging in Through Azure

Bechtel Login

Verification is necessary. Please click Send button.

Email Address

michael.bentley.rugg@bechtel.com

Send verification code

Continue

STEP 4: Enter your email address. click the “Send verification code” button. This will generate a Verification Code sent via email.

Bechtel Partner Access (Staging) account email code

Microsoft on behalf of Bechtel Partner Access

Verify your email address

Thanks for verifying your account!

Your code is: 157013

Sincerely,
Bechtel Partner Access

This message was sent from an unmonitored email address. Please do not reply to this message.

Privacy Statement

STEP 5: Go to your email to find the verification code.

Bechtel Login

Verification code has been sent to your inbox. Please copy it to the input box below.

Email Address

michael.bentley.rugg@bechtel.com

Verification code

Verification code

Verify code

Send new code

Continue

STEP 6: Enter the verification code and click “Verify code”. If did not receive the code, you can try clicking “Send new code” to generate a different code.

Note: For any questions or concerns please contact procweb@bechtel.com



2.1 First Time Logging in Through Azure

Bechtel Login

New Password

Confirm New Password

Continue

STEP 7: Enter your **New Password** and click “**Continue**”. Note: this can be the password you have previously used.

Bechtel Login

This system is provided for authorized Bechtel business purposes. Access is restricted to authorized users only. All users of this system are subject to the terms of Bechtel's Access and Use Policy (AUP), which can be found at aia.becpsn.com.

Check to accept

Continue

STEP 8: You will see the terms for Bechtel's Access and User Policy. Click the “**Check to accept**” checkbox and click “**Continue**”.

iSupplier Portal

Supplier Home Orders Shipments Finance Administration

Search PO Number Go

Notifications

Subject

No results found.

Orders At A Glance

PO Number	Description

STEP 9: You will be taken to the iSupplier Portal home page.

Note: For any questions or concerns please contact procweb@bechtel.com



2.2 Two-Factor Authentication with Verification Code

Please note: You must verify your login credentials through Two-Factor Authentication with a Verification Code **every time** you log in to the Bechtel Supplier Portal.

BECHTEL Login

Choose Login Type

In order to get you to the right login, please choose one of the following:

- Non-Bechtel Users Bechtel Partner Access** (Legacy - Being deprecated at end of 2022. It's recommended that you use the New/Azure option.) Choose this option if you have a Bechtel Partner Access account.
- Non-Bechtel Users Bechtel Partner Access** (New/Azure-BPA) Choose this if option if you want to authenticate with a Bechtel Partner Access account (Azure).

Remember this choice:

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STEP 1: When choosing the Login Type, click on the **“New/Azure-BPA”** option

BECHTEL Bechtel Login

Bechtel Partner Access (Staging). Sign in with your user name or email or pid

User Name or Email or PID

Password

[Forgot your password or first time login?](#)

Sign in

STEP 2: Provide log in credentials and click the **“Sign-in”** button

Note: For any questions or concerns please contact procweb@bechtel.com



2.2 Two-Factor Authentication with Verification Code

Email

STEP 3: Click the “Send verification code” button. This will generate a Verification Code that is sent to your email.

Bechtel Login

Verification is necessary. Please click Send button.

Email Address

irene.tg@bechtel.com

Send verification code

Continue

STEP 4: Enter the verification code sent to your email. Click “Verify code” and once verified, click “Continue”.

Bechtel Login

Verification code has been sent to your inbox. Please copy it to the input box below.

Email Address

irene.tg@bechtel.com

Verification code

Verification code

Verify code

Send new code

Continue

-OR-

Phone

STEP 3: Click the “Send Code” button. This will generate a Verification Code that is sent to your phone via text/SMS.

Bechtel Login

We have the following number on record for you. We can send a code via SMS or phone to authenticate you.

XXX-XXX-XXXX

Send Code

Call Me

STEP 4: Enter the verification code sent to your phone via text/SMS.

Bechtel Login

We have the following number on record for you. We can send a code via SMS or phone to authenticate you.

XXX-XXX-XXXX

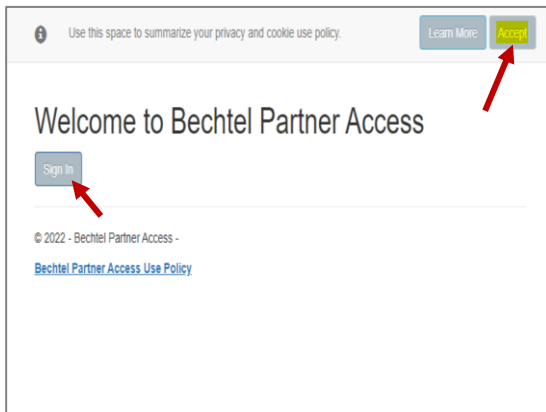
Enter your verification code below, or [Send a new code](#)

Note: For any questions or concerns please contact procweb@bechtel.com

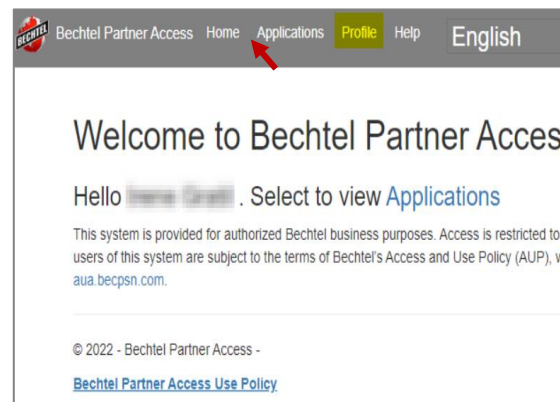


2.3 Managing Your Two-Factor-Authentication Settings

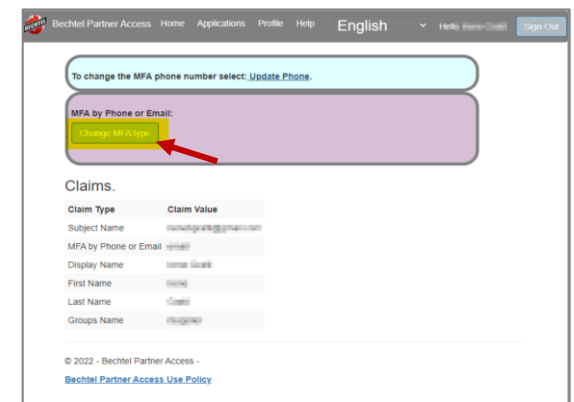
With Azure, the default option for receiving the Two-Factor Authentication Verification Code is email. However, you have the option to change this to text/SMS at <https://bpa.becpsn.com/>



STEP 1: Go to <https://bpa.becpsn.com/>. Click the “Accept” button to accept cookies on the top right. Continue with “Sign In”



STEP 2: Once you have accepted cookies, a banner will appear at the top. Click on “Profile”



STEP 3: Click “Change MFA Type”

Note: For any questions or concerns please contact procweb@bechtel.com



2.3 Managing Your Two-Factor-Authentication Settings

Bechtel Login

Enter a number below that we can send a code via SMS or phone to authenticate you.

Country Code

Country/Region

Phone Number

Phone number

Send Code

Call Me

STEP 4: Choose your **Country Code** from the dropdown menu. Enter your mobile number and click **“Send Code”**

Bechtel Login

Enter a number below that we can send a code via SMS or phone to authenticate you.

Enter your verification code below, or [Send a new code](#)

Verify Code

STEP 5: You will receive a verification code sent to your phone via text/SMS. Enter the code in the box and click **“Verify Code.”** If you do not receive the code, please try **“Send a new code”**

Note: For any questions or concerns please contact procweb@bechtel.com



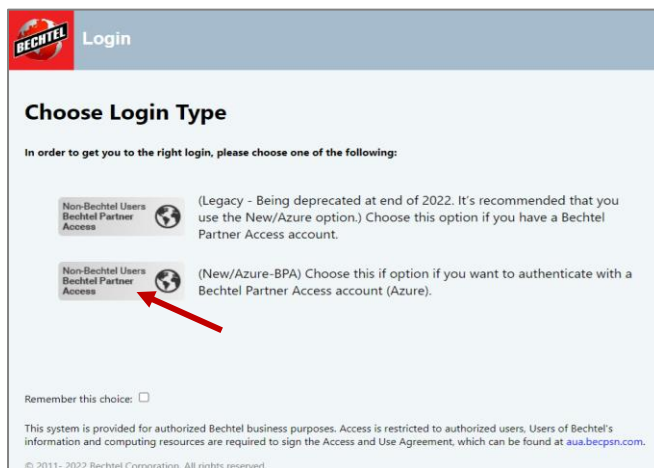
3.0 | Accessing DSCS Unifier



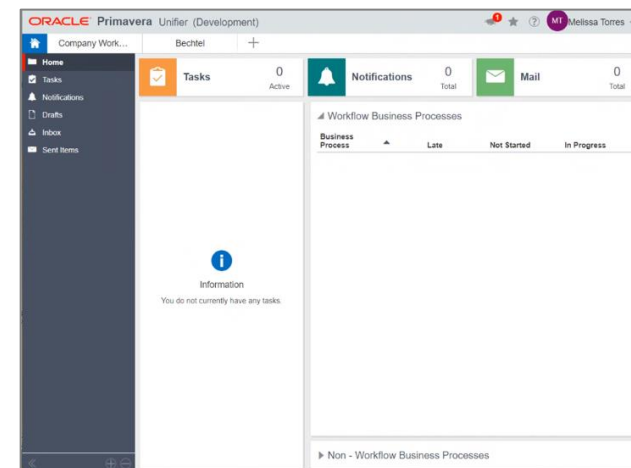
3.1 Accessing DSCS Unifier

If you have been asked to access DSCS Unifier to Submit a Change Request, Respond to a Change Acknowledgement and Cost Negotiation, or Submit Daily Reports (when required), etc. you can go to:

<https://dscsunifier.oci.becpsn.com/>



STEP 1: When choosing the Login Type, click on the “New/Azure-BPA” option. Follow the steps as listed in Section 2.2.



STEP 2: Once you complete two-factor authentication, you will be brought to the DSCS Unifier homepage.

If you have issues logging into DSCS Unifier, reach out to your Bechtel Buyer/point of contact or procweb@bechtel.com

For more details on Navigating DSCS Unifier, please visit our [Supplier Resources Page](#) and refer to the “[Bechtel Supplier Portal User Guide](#)” Section 7.