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Appendix 4

SARC Self-Assessments

Monthly Compliance Metrics Reported from Site Acquisition via Survey Tool

By the 10th of each month, all active Markets are to complete SARC Self Assessments on 25 percent of all sites (both New Site Builds as well as Modifications), not to exceed 30 total sites, that reach Site Acquisition complete during the prior month (e.g., all sites reaching SA Complete in January are self assessed by February 10). When the 10th of the month falls on a weekend or holiday, self assessments are to be completed by the next following business day. The 10th of each month was selected so that assessments could be performed without interfering with the “end of the month push”.

The Regional Site Acquisition Manager (RSAM) owns the self assessment data collection process. The RSAM may delegate the sampling and assessments but remains accountable for the monthly completion in a timely manner. The SARC self-assessment survey tool is a Bechtel intranet-based portal with straightforward user interface to allow easy reporting of information. For additional information regarding the survey tool or its implementation, contact the appropriate RSAM.

The SARC self-assessment data are evaluated each month by ES&H to identify deficiencies in our processes. The results of the evaluation are reported on a market-by-market basis in the monthly regional safety performance reports.